

# St. Gerard School

## CURRENT FAMILY-2017/2018 Enrollment

*If you are a current family with students already in the school .....*

- Smart Tuition will automatically re-enroll you. **You do not have to re-enroll thru SMART.** *Note: If you are not returning, you must notify us by April 1 to avoid the enrollment fee.*

***If you are adding any new students, simply go in and add the student.***

- Fill out the forms below and return promptly:

Covenant

Directory Form

Waverly Bus Form if applicable

- If applicable, apply for Financial Aid at <https://online.factsmgt.com/signin/3YZNQ>
  - Due by March 1, 2017.
- **If you are enrolling a student in Kindergarten or Preschool, additional paperwork will be requested.**

A \$50.00 per student enrollment fee will be billed thru SMART Tuition in April 2017.

**FINANCIAL AID POLICY:** Due by March 1, 2017. Students who request financial aid must first apply for assistance through FACTS and GLCEF. Applications for assistance will only be accepted via this online system. <https://online.factsmgt.com/signin/3YZNQ>

**PARISH Financial Aid will not be considered for families who do not complete the FACTS PROCESS.**

| Tuition         | Reg Fee | 2017    |                               |
|-----------------|---------|---------|-------------------------------|
| One student     | \$50    | \$3,000 |                               |
| Two student     | \$100   | \$5,100 |                               |
| Three student   | \$150   | \$6,096 |                               |
| Four student    | \$200   | \$6,444 |                               |
| Preschool4      | \$50    | \$2,100 | <i>one student only</i>       |
| Preschool4 + 1  | \$100   | \$5,100 | <i>PreK4 + 1(k-8 student)</i> |
| Preschool3      | \$50    | \$1,620 | <i>one student only</i>       |
| NON Parishioner | \$50    | \$5,292 |                               |

February 2017

Dear St. Gerard School Families,

Among the many ministries of St. Gerard Parish the faith development and religious education of all parishioners is certainly a priority. St. Gerard School is a shining example of the parish's commitment to the formation and education of its people in the ways of faith. Those of us involved in St. Gerard School, including priests, administrators, staff and parents, know firsthand that our school is first rate. Spiritually, academically, socially and athletically, it embodies the best of what Catholic Schools strive to be.

In order to maintain the school's excellence, we need the full support of the parish and the school families. I draw your attention, in particular, to the enclosed *Covenant Between St. Gerard Parish and St. Gerard School Families*. The covenant is a solemn commitment and heartfelt promise to provide what is best for our children. The parish promises to commit its personnel and resources to forming your children in the Catholic faith. You, in turn, *promise to worship with your children, support the mission of the parish with your tithing and talent, and support the mission of the school whenever and however possible.*

We are asking for a \$96 increase in tuition for the 2017-2018 school year. This increase is intended to help cover costs beyond our control, e.g. health insurance premiums, property insurance costs, facility upkeep, technology and necessary supplies. We will control those expenses that we can. One way will be your utilization of our online billing and payment system, SMART Tuition. This will streamline our tuition billing and collection procedures and will reduce our annual collection expenses.

The Bishop does not want families discouraged from sending their children to Catholic Schools because tuition rates are beyond what they can afford. We are proud to note that our tuition rate of \$3,000.00 is still well below the Diocesan average of \$3,700.00. The suggested weekly tithing commitment to the Sunday collection will remain at \$15.00. Keep in mind that both our tuition and weekly tithing commitment are among the lowest of any parish in the area. Additionally, we continue to keep our facilities in top notch condition; replacing our aging Boiler in 2012, our Windows in 2013, installing Wi-Fi in 2014, parking improvements in 2015 and exterior door improvements in 2016. This summer we will be replacing the last of the junior high windows and the county has scheduled repairs for W Willow Hwy. The facilities are in excellent condition.

Even with the tuition increase, we will need to ask all parishioners help with tithing increases to help offset the expenses. We are also hopeful the quality of our staff, programs and facilities will encourage additional students to join our school and further offset rising expenses. Please be as faithful to this commitment as you are to tuition payments since our school budget depends on this income.

As you know, the tuition, fees, and school fund raisers have traditionally covered only about 52% of the cost to run the school. The other 48% has come from parish subsidy (44%) and the Education Trust Fund (4%). Because of the parish's already substantial and growing subsidy to the school, it is even more essential that school families be faithful to the *Covenant* they sign. In maintaining your minimum contribution to the parish, you help us more easily justify the parish's financial commitment to the school. Many families tithe far more than the minimum, which is greatly appreciated. Other families, however, do not keep their commitment in spite of repeated reminders thus stressing the parish and school budget and eventually leading to larger tuition increases in the future.

Let us continue to work together to enhance the quality of St. Gerard School. We want our children to have the best faith formation and academic opportunities. Our efforts today will ensure the quality of our school long into the future.

In Christ,



Rev. John P. Klein, Pastor

*P.S. Those families needing assistance can apply for financial aid. To receive any financial aid you MUST apply through the FACTS system by March 1, 2017. Please phone the school office for more details.*

## Covenant between St. Gerard Parish and St. Gerard School Families

We, the People of St. Gerard Parish, are committed to providing an environment where the children of our parish school:

- ❖ Are formed by our Catholic faith to know Jesus Christ;
- ❖ Are educated following the guidelines of the Diocese of Lansing;
- ❖ Are provided with opportunities to be strengthened in mind, body, and spirit.

As parents of a student enrolled at St. Gerard School, we are committed:

- ❖ To worshipping at St. Gerard with our children on a weekly basis;
- ❖ To supporting the mission of St. Gerard Parish by tithing our time, talent, and treasure (minimum of \$15.00/week);
- ❖ To supporting the mission of St. Gerard School by giving of our time and talents wherever needed.

As parish and school parents we enter into this covenant, asking God's blessing on us and the work we are called to do in His name.

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Signature of Pastor

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

**St. Gerard School Directory  
Family Information Form  
2017-2018**

Please provide only the information that you would like to be published in the directory. If there are two different households, please use both information boxes. IF YOUR CHILD IS IN ST. GERARD PRESCHOOL, PLEASE INDICATE WHETHER YOUR CHILD IS IN THE 3-YEAR OLD CLASS OR THE 4-YEAR OLD CLASS.

PLEASE PRINT NEATLY

| First and Last Name(s) of Student(s) and Grade for 2017-2018 School Year |             |
|--|-------------|
| 1. _____   | Grade _____ |
| 2. _____   | Grade _____ |
| 3. _____   | Grade _____ |
| 4. _____   | Grade _____ |

|                                  |
|----------------------------------|
| Parent(s) First and Last Name(s) |
| Street Address                   |
| City, ZIP                        |
| Phone(s)                         |
| Email(s)                         |

|                                  |
|----------------------------------|
| Parent(s) First and Last Name(s) |
| Street Address                   |
| City, ZIP                        |
| Phone(s)                         |
| Email(s)                         |

I give permission to publish this information in the St. Gerard School Directory:

\_\_\_\_\_

**Parent Signature**

Please DO NOT publish my family's information in the directory. (If you check this box, you do not need to fill out contact information).

**\*\*This form must be completed and returned by August 1st for publication in the school directory.\*\***

**ST. GERARD SCHOOL, 4433 W. WILLOW, LANSING, MI 48917, PH. 321-6126**

## Waverly School District Bus Transportation Form



If you live in the Waverly School District and will be using the bus system, please return this form as soon as possible. The Waverly School Transportation Department needs this information before the end of the school year.

Thank you!

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Child's name(s) \_\_\_\_\_

Will be riding the Waverly School Bus:

AM \_\_\_\_\_

PM \_\_\_\_\_