

CURRENT FAMILY-16/17 Enrollment

If you are a current family with students already in the school

- Follow the online re-enrollment instructions for SMART.

Add any new students

- Fill out and return the:

Covenant

Directory Form

Waverly Bus Form if applicable

- If applicable, apply for Financial Aid thru dioceseoflansing.org/schools.
- If you are enrolling a student in Kindergarten, additional paperwork will be requested.

Your enrollment is not complete until you register for SMART TUITION.

A \$50.00 per student enrollment fee will be billed thru SMART Tuition.

FINANCIAL AID POLICY: Due by March 1, 2016.

Students who request financial aid must first apply for assistance through PSAS and GLCEF.

Applications for assistance will only be accepted via this online system. Dioceseoflansing.org/schools

Financial Aid will not be considered for families who do not complete the PSAS PROCESS.

Tuition	Reg Fee	2016	
One student	\$50	\$2,904	
Two student	\$100	\$4,944	
Three student	\$150	\$5,892	
Four student	\$200	\$6,240	
Preschool4	\$50	\$2,040	<i>one student only</i>
Preschool4 + 1	\$100	\$4,944	<i>PreK4 + 1(k-8 student)</i>
Preschool3	\$50	\$1,575	<i>one student only</i>
NON Parishioner	\$50	\$5,148	

SMART TUITION

ONLINE RE-ENROLLMENT INSTRUCTIONS

Welcome! To re-enroll online with Smart Tuition, please follow these instructions:

1. ONLINE RE-ENROLLMENT

Visit: www.enrollwithsmart.com. Enter your existing USERNAME and PASSWORD under the “I have a Smart Login from last year” and click the find my account button.

2. REVIEW YOUR ACCOUNT

Enter your identifying information and review the account details that you want for the upcoming year.

3. SECTION 1 – WHO WILL PAY?

Review the parent, guardian, or bill payer’s contact information. Please verify your telephone number and email address as Smart Tuition regularly communicates important information about your account via telephone and email. Please update the information if necessary.

4. SECTION 2 – WHO WILL ATTEND?

Review the names and grades of the children who will attend the school. If you have additional children attending the school this year, you may add them to this section at this time.

5. SECTION 3 – HOW & WHEN TO PAY?

Review the payment plans offered by your school and choose one. The plans listed are selected by your school and cannot be changed by Smart Tuition. Select your preferred payment method and due date from the options offered by your school.

6. SECTION 4 – SUBMIT

Review Smart Tuition’s terms and conditions. Click SUBMIT ENROLLMENT to complete your online enrollment.

7. CONFIRMATION

Upon online enrollment completion, a confirmation page will display and a confirmation email will be sent to you.

ACCOUNT ACTIVATION

Once your school has reviewed and activated your account, you will receive an email with login instructions.

To view your balance, make payments, update your personal information, or chat with a live representative, access your Smart Tuition account at www.parent.smarttuition.com.

The Smart Tuition program manages tuition payments and follows the policies established at the school. Decisions regarding tuition amounts, tuition aid, scholarships, and all other tuition related items are made by your school.

We look forward to working with you and your family this year! Our Parent Help Center is always available to assist you. We’re open 24 hours a day, 365 days a year. Call us at **(888) 868-8828**.

Covenant between St. Gerard Parish and St. Gerard School Families

We, the People of St. Gerard Parish, are committed to providing an environment where the children of our parish school:

- ❖ Are formed by our Catholic faith to know Jesus Christ;
- ❖ Are educated following the guidelines of the Diocese of Lansing;
- ❖ Are provided with opportunities to be strengthened in mind, body, and spirit.

As parents of a student enrolled at St. Gerard School, we are committed:

- ❖ To worshipping at St. Gerard with our children on a weekly basis;
- ❖ To supporting the mission of St. Gerard Parish by tithing our time, talent, and treasure (minimum of \$15.00/week);
- ❖ To supporting the mission of St. Gerard School by giving of our time and talents wherever needed.

As parish and school parents we enter into this covenant, asking God's blessing on us and the work we are called to do in His name.

Signature of Parent

Signature of Pastor

Signature of Parent

Signature of Principal

Date

**St. Gerard School Directory
Family Information Form
2016-2017**

Please provide only the information that you would like to be published in the directory. If there are two different households, please use both information boxes. IF YOUR CHILD IS IN ST. GERARD PRESCHOOL, PLEASE INDICATE WHETHER YOUR CHILD IS IN THE 3-YEAR OLD CLASS OR THE 4-YEAR OLD CLASS.

PLEASE PRINT NEATLY

First and Last Name(s) of Student(s) and Grade for 2016-2017 School Year	
1. _____	Grade _____
2. _____	Grade _____
3. _____	Grade _____
4. _____	Grade _____

Parent(s) First and Last Name(s)
Street Address
City, ZIP
Phone(s)
Email(s)

Parent(s) First and Last Name(s)
Street Address
City, ZIP
Phone(s)
Email(s)

I give permission to publish this information in the St. Gerard School Directory:

Parent Signature

Please DO NOT publish my family's information in the directory. (If you check this box, you do not need to fill out contact information).

This form must be completed and returned by August 1st for publication in the school directory.

ST. GERARD SCHOOL, 4433 W. WILLOW, LANSING, MI 48917, PH. 321-6126

Waverly School District Bus Transportation Form



If you live in the Waverly School District and will be using the bus system, please return this form as soon as possible. The Waverly School Transportation Department needs this information before the end of the school year.

Thank you!

Name _____

Address _____

Telephone _____

Child's name(s) _____

Will be riding the Waverly School Bus:

AM _____

PM _____

St. Gerard Church

4437 West Willow Hwy., Lansing, Michigan 48917-2180

Patron of Mothers

(517) 323-2379

February 2016

Dear St. Gerard School Families,

Among the many ministries of St. Gerard Parish the faith development and religious education of all parishioners is certainly a priority. St. Gerard School is a shining example of the parish's commitment to the formation and education of its people in the ways of faith. Those of us involved in St. Gerard School, including priests, administrators, staff and parents, know firsthand that our school is first rate. Spiritually, academically, socially and athletically, it embodies the best of what Catholic Schools strive to be.

In order to maintain the school's excellence, we need the full support of the parish and the school families. I draw your attention, in particular, to the enclosed *Covenant Between St. Gerard Parish and St. Gerard School Families*. The covenant is a solemn commitment and heartfelt promise to provide what is best for our children. The parish promises to commit its personnel and resources to forming your children in the Catholic faith. You, in turn, *promise to worship with your children, support the mission of the parish with your tithing and talent, and support the mission of the school whenever and however possible.*

We are asking for a \$108 increase in tuition for the 2016-2017 school year. This increase is intended to help cover costs beyond our control, e.g. health insurance premiums, property insurance costs, facility upkeep, technology and necessary supplies. We will control those expenses that we can. One way will be your utilization of our online billing and payment system, SMART Tuition. This will streamline our tuition billing and collection procedures and will reduce our annual collection expenses.

The Bishop does not want families discouraged from sending their children to Catholic Schools because tuition rates are beyond what they can afford. We are proud to note that our tuition rate of \$2,904.00 is still well below the Diocesan average of \$3,700.00. The suggested weekly tithing commitment to the Sunday collection will remain at \$15.00. Keep in mind that both our tuition and weekly tithing commitment are among the lowest of any parish in the area. Additionally, we continue to keep our facilities in top notch condition; replacing our aging Boiler in 2012, our Windows in 2013, installing Wi-Fi in 2014, parking improvements in 2015 and exterior door improvements in 2016. The school facilities are in excellent condition.

Even with the tuition increase, we will need to ask all parishioners help with tithing increases to help offset the expenses. We are also hopeful the quality of our staff, programs and facilities will encourage additional students to join our school and further offset rising expenses. Please be as faithful to this commitment as you are to tuition payments since our school budget depends on this income.

As you know, the tuition, fees, and school fund raisers have traditionally covered only about 52% of the cost to run the school. The other 48% has come from parish subsidy (44%) and the Education Trust Fund (4%). Because of the parish's already substantial and growing subsidy to the school, it is even more essential that school families be faithful to the *Covenant* they sign. In maintaining your minimum contribution to the parish, you help us more easily justify the parish's financial commitment to the school. Many families tithe far more than the minimum, which is greatly appreciated. Other families, however, do not keep their commitment in spite of repeated reminders thus stressing the parish and school budget and eventually leading to larger tuition increases in the future.

Let us continue to work together to enhance the quality of St. Gerard School. We want our children to have the best faith formation and academic opportunities. Our efforts today will ensure the quality of our school long into the future.

In Christ,



Rev. John P. Klein, Pastor

P.S. Those families needing assistance can apply for financial aid. To receive any financial aid you MUST apply through the PSAS system by March 1, 2016. Please phone the school office for more details.

MIDDLE SCHOOL YOUTH RALLY

G.P.S.

God Pursues Sinners

March 12, 2016

Holy Family Parish, Grand Blanc

Father Bush Parish Center, 110 Bush St. | 2-9 p.m., Doors open at 1 p.m.



Guest Speaker

APeX

“Is there no one who
has condemned you?
Neither do I condemn you.
Go and sin no more.”

Jn 8:11



Celebrating Mass with

Bishop Boyea



witness THE *difference*

DIOCESE OF LANSING CATHOLIC SCHOOLS

www.dolcatholicschools.com